

**AGRICULTURE, FISHERIES AND FOOD AUTHORITY**

**FIBRE CROPS DIRECTORATE- NATIONAL COTTON CLASSIFICATION LABORATORY**

Form 2/CSIS

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SOP No.: CR  
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Effective date:



**AGRICULTURE, FISHERIES AND FOOD AUTHORITY  
FIBRE CROPS DIRECTORATE**

National Cotton Classification Laboratory

**CLIENT AND SAMPLE INFORMATION SHEET**

Please fill in the requested details:-

**CLIENT INFORMATION**

Client Code: ..... Client Name: .....

Address:..... Telephone:.....

Email: ..... Facility Location: County: .....

**SAMPLE INFORMATION**

Total Number of samples: .....

Samples Condition: .....

Cotton Variety: ..... Type of Ginning: [SAW] [ROLLER]

**SERVICES REQUIRED INFORMATION**

Please indicate by ticking (√) below the services you require:-

Main HVI Classification parameters recommended ICAC:-

- |                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| a) (i) Micronaire           | (ii) Strength         | (iii) Length (UHML) |
| (iv) Length Uniformity (UI) | (v) Colour grade (Rd) | (vi) Colour grade   |

b) Others; Specify: .....

Mode of results dispatch: .....

**TERMS AND CONDITIONS OF COTTON CLASSIFICATION**

1. Classification results are based on clients taken sample(s).
2. Clients are advised to make full payment of the classification fee on the invoice issued after delivering the samples. In case of non-payment, client(s) results will not be cleared in the National Cotton Classification System Service (NCCSS) and they will not be accessible through the NCCSS clients' portal.
3. ALL clients will ONLY access their classification reports online through the NCCSS clients' portal. In exceptional circumstances, classification report will be sent to their registered e-mail addresses.
4. The Laboratory reserves the right to withhold results for verification purposes.
5. Customer Declaration.

I/We hereby declare that the samples of the above mentioned lot/lots were drawn and sealed, under our responsibility in accordance with the sampling rules and regulations issued by the Cotton Development Authority and were delivered to the Authority's laboratory as being to the best of my/our knowledge, truly representative of the lot(s) refereed to and that the Authority shall not be held responsible for any claims arising from inconsistencies between the sample and the exported/sold cotton bales.

I..... accept and agree to the terms and conditions listed above.

Client's Signature: .....Date: .....

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**FOR LABORATORY USE:**

Received by: .....Date: .....

Lot No(s) .....

.....

.....

Classification report ready by (date): .....